Volume V, Section 3— Combination System Record Layouts

Direct Loan Combination Layouts

Direct Loan External Import Loan Origination Add File

DIEA04OP
Batch Type #0

Under the Required Field Column, "S" indicates a required field for subsidized/unsubsidized loan and "P" indicates a required field for PLUS.

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
1	1	21	21	S/P	Loan Identifier	Student's Social Security Number: 001010001 - 999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized P = PLUS Program Year: 04 School Code: X00000 - X99999 where X = G or E Loan Sequence Number: 001 – 999 If blank on External Import Add record, import process will create Loan ID	Left

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
2	22	23	2	S/P	Import Type Code	SA = Add Direct Subsidized UA = Add Direct Unsubsidized PA = Add PLUS	Left
3	24	32	9	S/P	Original Social Security Number	001010001 to 999999999	Right
4	33	33	1	S/P	Loan Type	S = Subsidized U = Unsubsidized P = PLUS	Left
5	34	39	6	S/P	School Code	X00000 - X99999 where X = G or E	Left
6	40	41	2	S/P	Program Year	04	Right
7	42	50	9	S/P	Borrower's Current Social Security Number	001010001 – 999999999	Right
8	51	66	16	S/P	Borrower's Last Name	0-9 Uppercase A-Z Spaces . (Period) ' (Apostrophe) - (Dash) A - Z in the first position If non-blank, first position must contain a letter and second position must be non-numeric. Space(s) in first characters are valid, leading spaces will be trimmed.	Left
9	67	78	12	S/P	Borrower's First Name	0-9 Uppercase A-Z Spaces . (Period) ' (Apostrophe) - (Dash) A – Z in the first position If non-blank, first position must contain a letter and second position must be non-numeric. Space(s) in first characters are valid, leading spaces will be trimmed.	Left
10	79	79	1		Borrower's Middle Initial	Uppercase A-Z Can be blank	Left

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
11	80	114	35	S/P	Borrower's Permanent Address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma)	Left
12	115	130	16	S/P	Borrower's Permanent Address City	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) If foreign address, city should contain city & country See State/Country/Jurisdiction Codes in Volume VIII	Left
13	131	132	2	S/P	Borrower's Permanent Address State	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII	Left

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
14	133	141	9	S/P	Borrower's Permanent Zip Code	0-9 Space(s) Last 4 digits may be blank If State is FC, MX, or CN, store 00000 in database for Permanent Zip See State/Country/Jurisdiction Codes in Volume VIII	Left
15	142	151	10		Borrower's Telephone Number	0000000000-9999999999 Can be blank	Right
16	152	171	20		Borrower's Driver's License Number	0-9 Uppercase A-Z Space(s) - (Dash) * (Asterisk)) but not in 1st position Can be blank * is a valid character, but the entire field cannot consist of all *'s	Left
17	172	173	2		Borrower's Driver's License State	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII Can be blank	Left
18	174	181	8	S/P	Borrower's Date of Birth	CCYYMMDD 19040101 – 19991231	Right
19	182	182	1		Borrower's Citizenship	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen(Valid only on Sub/Unsub Loan origination records or Sub/Unsub Loan change records) Blank (Valid for all loan types, but PLUS loans will not originate with this value)	Right
20	183	191	9	P	Borrower's Alien Registration Number	000000000-999999999 Can be blank	Right
21	192	192	1		Filler	--	Left
22	193	193	1		Update Demographic Record Flag	Y = Yes Blank = No	Left

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
23	194	194	1	S/P	Student's College Grade Level	0 = 1st year, never attended college 1 = 1st year, attended college before 2 = 2nd year/sophomore 3 = 3rd year/junior 4 = 4th year/senior 5 = 5th year other undergraduate 6 = 1st year graduate/professional 7 = continuing graduate/professional	Right
24	195	199	5	S/P	Origination Fee Percentage	Numeric>=0 Loan origination fee percentage 03000 for 3% 04000 for 4% Implied decimal between 2nd and 3rd digit	Right
25	200	200	1	S/P	MPN Status	T = School assumes the student has a MPN on file at COD - valid for Sub/Unsub only. (Save as T) S = MPN is signed P = MPN is printed Blank = School assumes the student does not have a MPN on file at COD or a Prom Note has not yet been printed (save as N when Sub/Unsub loans are added but not originated; save as R for all PLUS loans and Sub/Unsub loans that are added and originated) MPN ID (field 76) must be populated when this field contains S or P Blank is default	Left
26	201	201	1	S	Disclosure Statement Print Indicator	N = School prints (Save as O) Y = COD prints (Save as S) Blank	Left
27	202	202	1	S/P	Borrower's Loan Default/Grant Overpayment	Y = Yes N = No Z = Overridden by School	Left
28	203	207	5		Filler	--	--

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
29	208	212	5	S/P	Loan Amount Approved	Numeric >= 0	Right
30	213	213	1		Additional Unsub Eligibility for Health Profession Programs (Unsub Only)	Y = Yes Blank = No	Left
31	214	214	1		Credit Decision Indicator (PLUS Only) The results of a credit decision obtained by a school via the LOC/COD Web site	A = Approved F = Failed/Denied Can be blank	Left
32	215	222	8		Credit Decision Date (PLUS Only) The date a credit decision is obtained via the LOC/COD Web site	CCYYMMDD 19000101 through the current date Can be blank	Right
33	223	223	1		Disclosure Printed? Has a disclosure statement been printed by the school?	Y = Disclosure printed N = Disclosure not printed or ready to reprint Blank = if blank set to N. Default is N The value that gets stored in the database for this field is determined by the value in the Disclosure Statement Print Indicator in position 201 Disclosure Printed is set to N (No) when saved in Disclosure Statement Print Indicator is O Disclosure Printed is set to Y (Yes) when saved in Disclosure Statement Print Indicator is S	Left

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
34	224	239	16	P	Student's Last Name (PLUS only)	0-9 Uppercase A-Z Space(s) . (Period) ' (Apostrophe) - (Dash) If non-blank, first character must contain a letter and second character must be non-numeric Space(s) in first characters are valid, leading spaces will be trimmed	Left
35	240	251	12	P	Student's First Name (PLUS only)	0-9 Uppercase A-Z Space(s) . (Period) ' (Apostrophe) - (Dash) If non-blank, first character must contain a letter Space(s) in first characters are valid, leading spaces will be trimmed	Left
36	252	252	1	P	Middle Initial (PLUS only)	Uppercase A-Z	Left
37	253	253	1	P	Student's Citizenship (PLUS only)	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only on Sub/Unsub Loan origination records or Sub/Unsub Loan change records) Blank (Valid only on Sub/Unsub Loan origination records or Sub/Unsub Loan change records)	Left
38	254	262	9		Student's Alien Registration Number (PLUS Only)	000000000-999999999	Left
39	263	270	8	P	Student's Date of Birth (PLUS only)	CCYYMMDD 19040101 – 19991231	Right
40	271	271	1	P	Student's Loan Default/Grant Overpayment (PLUS only)	Y = Yes N = No Z = Overridden by School	Left

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
41	272	273	2	S/P	Loan Period Code	0-9 Uppercase A-Z Space Can be Blank If the first position is blank and the second position is populated, the value in the second position is stored in the first position in the database	Left
42	274	308	35	P	Student's Local Address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank Local Address is not required, but if provided, record must contain at least two of the four Local Address fields	Left

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
43	309	324	16	P	Student's Local Address City	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank Local Address is not required, but if provided, record must contain at least two of the four Local Address fields	Left
44	325	326	2	P	Student's Local Address State	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII Can be blank Local Address is not required, but if provided, record must contain at least two of the four Local Address fields	Left
45	327	335	9	P	Student's Local Zip Code	0-9 Space(s) Last 4 digits may be blank Can be blank If State is FC, MX, or CN, store 00000 in database for Local Zip See State/Country/Jurisdiction Codes in Volume VIII Local Address is not required, but if provided, record must contain at least two of the four Local Address fields	Left
46	336	336	1	S/P	Dependency Status	I = Independent D = Dependent	Left

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
47	337	337	1		Additional Unsubsidized Loan Flag (Unsub Only)	Y= Yes N = No Or Blank	Left
48	338	387	50		Student's E-mail Address	One and only one "at" sign (@) allowed. Before the "at" sign: - At least one valid character - All characters in the range of ASCII 33-126, except for the following thirteen characters: - < > ( ) [ ] \ , ; : " @ | - Period cannot be first, last or adjacent to another period. After the "at" sign: - At least one valid character - Only letters, digits, hyphen, underscore and period (A-Z, a-z, 0-9, -, _, .) - Hyphen, underscore, and period cannot be first, last, or adjacent to a period Can be blank	Left
49	388	392	5	S/P	Interest Rebate Percentage	Numeric>0 01500 for 1.5% 04000 for 4% Implied decimal between 2nd and 3rd digit	Left
50	393	400	8		Entrance Interview Date	CCYYMMDD 19000101 through the current date Can be blank	Right
51	401	408	8		Academic Year Start Date	Format is CCYYMMDD 20020702 – 20040630 Cannot be blank if Loan Period Code is blank	Date
52	409	416	8		Academic Year End Date	Format is CCYYMMDD 20030701 – 20050629 Cannot be blank if Loan Period Code is blank	Date

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
53	417	424	8		Loan Period Start Date	Format is CCYYMMDD 20020702 – 20040630 Cannot be blank if Loan Period Code is blank	Date
54	425	432	8		Loan Period End Date	Format is CCYYMMDD 20030701 – 20050629 Cannot be blank if Loan Period Code is blank	Date
55	433	440	8		Signed Note Received Date	Format is CCYYMMDD 19000101 to 20991231 Can be blank	Date
56	441	448	8		1st Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Cannot be blank if Loan Period Code is blank	Date
57	449	456	8		2nd Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Cannot be blank if Loan Period Code is blank Special Schools Only: Second Disbursement Anticipated Date is not required For Special Schools only this field can be blank if Loan Period Code is blank	Date
58	457	464	8		3rd Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date
59	465	472	8		4th Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date
60	473	480	8		5th Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date
61	481	488	8		6th Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
62	489	496	8		7th Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date
63	497	504	8		8th Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date
64	505	512	8		9th Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date
65	513	520	8		10th Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date
66	521	528	8		11th Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date
67	529	536	8		12th Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date
68	537	544	8		13th Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date
69	545	552	8		14th Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date
70	553	560	8		15th Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date
71	561	568	8		16th Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date
72	569	576	8		17th Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date
73	577	584	8		18th Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
74	585	592	8		19th Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date
75	593	600	8		20th Disbursement Anticipated Date	Format is CCYYMMDD 20020622 – 20050927 Can be blank	Date
76	601	621	21		MPN ID	Student's Social Security Number: 001010001 – 999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized M = Master Sub/ Unsub Prom Note P = PLUS N = Master PLUS Program Year: 00-04 School Code: X00000 - X99999 where X = G or E Loan Sequence Number: 001 – 999 Can be blank for Sub/Unsub/PLUS when MPN/Prom Note Status is T (T is valid for Sub/Unsub only) or blank (is not S or P)	Left
77	622	627	6		Created Time Time when the record was created	000000 – 235959 Format is HHMMSS HH = 00 – 23 MM = 00 – 59 SS = 00 – 59 Can be blank.	Left

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
78	628	635	8		User Identifier Create	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) Can be blank	Right
79	636	637	2		CPS Transaction Number	01-99 for Sub/Unsub Blank for PLUS A valid two character CPS transaction number Cannot be blank	Left
			637		**Total Bytes**		

Direct Loan External Import Change Record

The table below is a description of the External Import Change Record. This table represents the layout of the record that imports into EDExpress from external sources to change data on an origination record. A table listing the Import Change Table Values for the Change Field Transmit Numbers follows this record layout.

DIEC04OP
Batch Type #P

Field #	Start Position	End Position	Field Length	Field Name/Description	Valid Field Content	Justify
1	1	21	21	Loan Identifier Unique Identifier created at the time of origination	Student's Social Security Number: 001010001 – 999999999 Loan Type: S = Subsidized U = Unsubsidized P = PLUS Program Year: 04 School Code: X00000 – X99999 where X = G or E Loan Sequence Number: 001 – 999	Left
2	22	26	5	Sequence Number Sequence number of this change record	Numeric > 0	Right
3	27	30	4	Change Field Number 01 Field number representing the first field to be changed (1st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout	Left
4	31	80	50	Value 01 Value the field should be changed to	See appropriate value for Change Field Number in previous field	Left
5	81	84	4	Change Field Number 02 Field number representing the second field to be changed (1st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left

Field #	Start Position	End Position	Field Length	Field Name/Description	Valid Field Content	Justify
6	85	134	50	Value 02 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
7	135	138	4	Change Field Number 03 Field number representing the third field to be changed (1st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
8	139	188	50	Value 03 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
9	189	192	4	Change Field Number 04 Field number representing the fourth field to be changed (1st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
10	193	242	50	Value 04 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
11	243	246	4	Change Field Number 05 Field number representing the fifth field to be changed (1st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
12	247	296	50	Value 05 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
13	297	300	4	Change Field Number 06 Field number representing the sixth field to be changed (1st position is P if record is PLUS, S if Sub/Unsub, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
14	301	350	50	Value 06 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left

Field #	Start Position	End Position	Field Length	Field Name/Description	Valid Field Content	Justify
15	351	354	4	Change Field Number 07 Field number representing the seventh field to be changed (1st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
16	355	404	50	Value 07 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
17	405	408	4	Change Field Number 08 Field number representing the eighth field to be changed (1st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
18	409	458	50	Value 08 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
19	459	462	4	Change Field Number 09 Field number representing the ninth field to be changed (1st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
20	463	512	50	Value 09 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
21	513	516	4	Change Field Number 10 Field number representing the tenth field to be changed (1st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
22	517	566	50	Value 10 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left

Field #	Start Position	End Position	Field Length	Field Name/Description	Valid Field Content	Justify
23	567	572	6	Created Time Time when the record was created This data is not stored in the EDExpress database	000000 - 235959 Format is HHMMSS HH = 00 - 23 MM = 00 - 59 SS = 00 – 59 Can be blank	Right
24	573	580	8	User Identifier Create School use only field and not stored in the EDExpress database	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) Can be blank	Right
		580		**Total Bytes**		

Direct Loan, Loan Origination Export Import Change Field Numbers Sorted by Field Name Alphabetically

This table provides the change number fields to use for the External Import Change Record for loan origination. This table is sorted alphabetically and is the same table that appears at the end of this section, which is sorted by DL Change Number.

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S038	8	1st Disbursement Anticipated Date Anticipated disbursement date for the 1st disbursement	Format is CCYYMMDD 20020622 – 20050927
S039	5	1st Disbursement Anticipated Gross Amount Anticipated gross amount for the 1st disbursement	Numeric > = 0
S048	8	2nd Disbursement Anticipated Date Anticipated disbursement date for the 2nd disbursement	Format is CCYYMMDD 20020622 – 20050927
S049	5	2nd Disbursement Anticipated Gross Amount Anticipated gross amount for the 2nd disbursement	Numeric > = 0
S058	8	3rd Disbursement Anticipated Date Anticipated disbursement date for the 3rd disbursement	Format is CCYYMMDD 20020622 – 20050927
S059	5	3rd Disbursement Anticipated Gross Amount Anticipated gross amount for the 3rd disbursement	Numeric > = 0
S068	8	4th Disbursement Anticipated Date Anticipated disbursement date for the 4th disbursement	Format is CCYYMMDD 20020622 – 20050927
S069	5	4th Disbursement Anticipated Gross Amount Anticipated gross amount for the 4th disbursement	Numeric > = 0
S130	8	5th Disbursement Anticipated Date Anticipated disbursement date for the 5th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S131	5	5th Disbursement Anticipated Gross Amount Anticipated gross amount for the 5th disbursement	Numeric > = 0 (Sub/Unsub Only)
S134	8	6th Disbursement Anticipated Date Anticipated disbursement date for the 6th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S135	5	6th Disbursement Anticipated Gross Amount Anticipated gross amount for the 6th disbursement	Numeric > = 0 (Sub/Unsub Only)
S138	8	7th Disbursement Anticipated Date Anticipated disbursement date for the 7th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S139	5	7th Disbursement Anticipated Gross Amount Anticipated gross amount for the 7th disbursement	Numeric > = 0 (Sub/Unsub Only)
S142	8	8th Disbursement Anticipated Date Anticipated disbursement date for the 8th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S143	5	8th Disbursement Anticipated Gross Amount Anticipated gross amount for the 8th disbursement	Numeric > = 0 (Sub/Unsub Only)
S146	8	9th Disbursement Anticipated Date Anticipated disbursement date for the 9th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S147	5	9th Disbursement Anticipated Gross Amount Anticipated gross amount for the 9th disbursement	Numeric > = 0 (Sub/Unsub Only)
S150	8	10th Disbursement Anticipated Date Anticipated disbursement date for the 10th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S151	5	10th Disbursement Anticipated Gross Amount Anticipated gross amount for the 10th disbursement	Numeric > = 0 (Sub/Unsub Only)
S154	8	11th Disbursement Anticipated Date Anticipated disbursement date for the 11th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S155	5	11th Disbursement Anticipated Gross Amount Anticipated gross amount for the 11th disbursement	Numeric > = 0 (Sub/Unsub Only)
S158	8	12th Disbursement Anticipated Date Anticipated disbursement date for the 12th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S159	5	12th Disbursement Anticipated Gross Amount Anticipated gross amount for the 12th disbursement	Numeric > = 0 (Sub/Unsub Only)
S162	8	13th Disbursement Anticipated Date Anticipated disbursement date for the 13th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S163	5	13th Disbursement Anticipated Gross Amount Anticipated gross amount for the 13th disbursement	Numeric > = 0 (Sub/Unsub Only)
S166	8	14th Disbursement Anticipated Date Anticipated disbursement date for the 14th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S167	5	14th Disbursement Anticipated Gross Amount Anticipated gross amount for the 14th disbursement	Numeric > = 0 (Sub/Unsub Only)
S170	8	15th Disbursement Anticipated Date Anticipated disbursement date for the 15th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S171	5	15th Disbursement Anticipated Gross Amount Anticipated gross amount for the 15th disbursement	Numeric > = 0 (Sub/Unsub Only)
S174	8	16th Disbursement Anticipated Date Anticipated disbursement date for the 16th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S175	5	16th Disbursement Anticipated Gross Amount Anticipated gross amount for the 16th disbursement	Numeric > = 0 (Sub/Unsub Only)
S178	8	17th Disbursement Anticipated Date Anticipated disbursement date for the 17th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S179	5	17th Disbursement Anticipated Gross Amount Anticipated gross amount for the 17th disbursement	Numeric > = 0 (Sub/Unsub Only)
S182	8	18th Disbursement Anticipated Date Anticipated disbursement date for the 18th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S183	5	18th Disbursement Anticipated Gross Amount Anticipated gross amount for the 18th disbursement	Numeric > = 0 (Sub/Unsub Only)
S186	8	19th Disbursement Anticipated Date Anticipated disbursement date for the 19th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S187	5	19th Disbursement Anticipated Gross Amount Anticipated gross amount for the 19th disbursement	Numeric > = 0 (Sub/Unsub Only)
S190	8	20th Disbursement Anticipated Date Anticipated disbursement date for the 20th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S191	5	20th Disbursement Anticipated Gross Amount Anticipated gross amount for the 20th disbursement	Numeric > = 0 (Sub/Unsub Only)
S122	8	Academic Year End Date Date the academic year ends at the institution	Format is CCYYMMDD 20030701 – 20050629
S121	8	Academic Year Start Date Date the academic year starts at the institution	Format is CCYYMMDD 20020702 – 20040630
D007	6	Action Amount Reported Disbursement Amount	-99999-099999 (leading zero can be blank) Negative values only valid for Action Type = N
D006	1	Action Type Type of disbursement entered	D = Disbursement (Gross or Net) Amount A = Adjusted Disbursement (Gross or Net) U = Use Anticipated Disbursement Information (Gross or Net based on Direct Loan Setup selected criteria) N = Net Adjusted Amount (Enter an adjusted disbursement by using the net adjusted amount) Q = Adjusted Disbursement Date

DL Change Number	Field Length	Field Name/Description	Valid Field Content
D008	1	Actual First Disbursement Change Flag Indicates the first disbursement	C = Change the first disbursement from disbursement number 1 to a subsequent disbursement number
S123	1	Additional Unsubsidized Eligibility for Dependent Student (Unsub only) Indicates whether or not there is additional unsub. eligibility for a dependent student	Y = Yes N or blank = No
S110	1	Additional Unsubsidized Eligibility for Health Profession Programs (Unsub only) This was formerly a HEAL Loan	Y = Yes N or blank = No
S019	9	Borrower's Alien Registration Number Borrower's alien registration number if eligible non-citizen	000000001 to 999999999
S018	1	Borrower's Citizenship Borrower's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid for subsidized/unsubsidized loan change records)
S016	8	Borrower's Date of Birth Borrower's date of birth	Format is CCYYMMDD 19040101-19951231
S015	20	Borrower's Driver's License Number Borrower's driver's license number	0-9 Uppercase A-Z Space(s) - (Dash) * (Asterisk) but not in 1st position * is a valid character, but the entire field cannot consist of all *'s
S014	2	Borrower's Driver's License State Borrower's driver's license state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII
S006	12	Borrower's First Name Borrower's first name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S007	16	Borrower's Last Name Borrower's last name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s)
S022	1	Borrower's Loan Default/ Grant Overpayment Is the borrower in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School
S008	1	Borrower's Middle Initial Borrower's middle initial	Uppercase A-Z
S009	35	Borrower's Permanent Address First line of the borrower's permanent address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S010	16	Borrower's Permanent Address City Borrower's permanent address city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S011	2	Borrower's Permanent Address State Borrower's permanent address state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII
S012	9	Borrower's Permanent Zip Code Borrower's permanent zip code	000000000-999999999 Last 4 digits may be blank
S005	9	Borrower's Social Security Number Borrower's current Social Security Number	001010001 – 999999999
S013	10	Borrower's Telephone Number Borrower's home telephone number	0000000000-9999999999
P011	8	Credit Decision Date (PLUS only) Indicates the date the credit decision was made	CCYYMMDD 19000101 through the current date Can be blank
P010	1	Credit Decision Indicator (PLUS only) Indicated the credit decision that was made	A = Approved F = Failed/Denied Can be blank
S017	1	Dependency Status Dependency status of the student	I = Independent D = Dependent
D003	2	Disbursement Number Disbursement number for the current disbursement transaction	01-04
S118	1	Disclosure Printed? Indicates whether or not a disclosure was printed using EDExpress	Y = Disclosure printed N = Disclosure not printed
S115	1	Disclosure Statement Print Indicator Disclosure statement print option used for this record	Y = COD prints N = School prints Z = COD reprints
S109	8	Entrance Interview Date Loan indicates the date the student received entrance interview counseling	Format is CCYYMMDD 19000101 – 20991231
S193	5	Interest Rebate Percentage Percentage to be used for this record; i.e., 01500 for 1.5% (implied decimal between the 2nd & 3rd position from the left)	Numeric > 0
S029	5	Loan Amount Approved Total maximum amount for which the borrower is eligible	Numeric > = 0

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S090	1	Loan Inactive Flag Indicates the loan is inactive	Y = Yes
S091	8	Loan Inactive Flag Date Indicates the date the loan was made inactive	Format is CCYYMMDD 19000101 – 20991231
S031	2	Loan Period Code Code used by EDExpress to determine loan period start and end dates and appropriate disbursement date(s)	0-9 Uppercase A-Z
S033	8	Loan Period End Date Date when classes end, as certified by the school for this specific loan	Format is CCYYMMDD 20030701 – 20050629
S032	8	Loan Period Start Date Date when classes begin, as certified by the school for this specific loan	Format is CCYYMMDD 20020702 – 20040630
S194	21	MPN ID	Student's Social Security Number: 001010001 - 999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized M = Master Sub/Unsub Prom Note N = Master PLUS Prom Note P = PLUS Program Year: 00-04 School Code: X00000 - X99999 where X = G or E Loan Sequence Number: 001 - 999
S117	1	MPN Status The status of the MPN	T = Assumes the borrower has an open MPN at COD (Valid for Sub/Unsub only) S = MPN is signed P = MPN is printed
S116	5	Origination Fee Percentage Origination fee percentage to be used for this record; i.e., 04000 (Implied decimal between the 2nd and 3rd position from the left)	Numeric > 0

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S083	1	Promissory Note Print Indicator Promissory note print option used for this record	S = COD Prints (Send to Borrower) R = COD Prints (Return to School) O = On-site (EDExpress) F = On-site (Custom System) Z = COD Reprint (Send to Borrower) V = COD Reprints (Send to School) (Valid only on Loan Origination Change records)
S085	8	Promissory Note Received Date Date on which the signed MPN or PLUS Promissory Note Application was received from the borrower and verified by the school	Format is CCYYMMDD 19000101 to 20991231
P008	9	Student's Alien Registration Number (PLUS only) Student's alien registration number, if eligible non-citizen	000000001-999999999
P007	1	Student's Citizenship (PLUS only) Student's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only for PLUS Loan change records)
S026	1	Student's College Grade Level Indicates the student's current college grade level in the program or college	0 = 1st year, never attended college 1 = 1st year, attended college before 2 = 2nd year/sophomore 3 = 3rd year/junior 4 = 4th year/senior 5 = 5th year or more undergraduate 6 = 1st year graduate/professional 7 = Graduate/professional or beyond
P006	8	Student's Date of Birth (PLUS only) Student's date of birth on PLUS record	Format is CCYYMMDD 19000101 – 20001231

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S126	50	Student's E-mail Address E-mail address of the student	0-9 Uppercase and lowercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) _ (Underscore) @ and a . (dot) to the right of the character is required if an e-mail address is provided Can be blank
P003	12	Student's First Name (PLUS only) Student's first name	0-9 Uppercase A-Z ' (Apostrophe) - (Dash) . (Period) Space(s) Left justified with an A – Z in the first position
P004	16	Student's Last Name (PLUS only) Student's last name	0-9 Uppercase A-Z ' (Apostrophe) - (Dash) . (Period) Space(s) Left justified with an A – Z in the first position
P009	1	Student's Loan Default/ Grant Overpayment (PLUS only) Is the student in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S100	35	Student's Local Address Student's first line of the local address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S101	16	Student's Local Address City Student's local city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S102	2	Student's Local Address State Student's local state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII
S103	9	Student's Local Zip Code Student's local zip code	000000000-999999999 Last 4 digits may be blank
P005	1	Student's Middle Initial (PLUS only) Student's middle initial	Uppercase A-Z
P002	9	Student's Social Security Number Student's Social Security Number (PLUS only)	001010001 – 999999999
D004	8	Transaction Date Date activity occurred	Format is CCYYMMDD 20020622 – 20050927

Direct Loan, Loan Origination External Import Change Field Numbers Sorted by DL Change Number

This table provides the change number fields to use for the External Import Change Record for loan origination. This table is sorted by DL Change Number and is the same table that appears at the beginning of this section, which is sorted alphabetically.

DL Change Number	Field Length	Field Name/Description	Valid Field Content
D003	2	Disbursement Number Disbursement number for the current disbursement transaction	01-20
D004	8	Transaction Date Date activity occurred	Format is CCYYMMDD 20010622 – 20040927
D006	1	Action Type Type of disbursement entered	D = Disbursement (Gross or Net, based on DL Setup selected criteria) A = Adjusted Disbursement (Gross or Net) U = Use Anticipated Disbursement Information (Gross or Net, based on DL Setup selected criteria) N = Net Adjustment Amount (Enter an adjusted disbursement by using the net adjusted amount) Q = Adjusted Disbursement Date
D007	6	Action Amount Reported Disbursement Amount	-99999 - 099999 (leading zero can be blank) Negative values only valid for Action Type = N
D008	1	Actual First Disbursement Change Flag Indicates the first disbursement	C = Change the first disbursement from disbursement number 1 to a subsequent disbursement number
P002	9	Student's Social Security Number Student's Social Security Number (PLUS only)	001010001 – 999999999

DL Change Number	Field Length	Field Name/Description	Valid Field Content
P003	12	Student's First Name (PLUS only) Student's first name	0-9 Uppercase A-Z ' (Apostrophe) - (Dash) . (Period) Space(s) Left justified with an A – Z in the first position
P004	16	Student's Last Name (PLUS only) Student's last name	0-9 Uppercase A-Z ' (Apostrophe) - (Dash) . (Period) Space(s) Left justified with an A – Z in the first position
P005	1	Student's Middle Initial (PLUS only) Student's middle initial	Uppercase A-Z
P006	8	Student's Date of Birth (PLUS only) Student's date of birth on PLUS record	Format is CCYYMMDD 19000101 – 20001231
P007	1	Student's Citizenship (PLUS only) Student's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only for PLUS Loan change records)
P008	9	Student's Alien Registration Number (PLUS only) Student's alien registration number, if eligible non-citizen	000000001-999999999
P009	1	Student's Loan Default/Grant Overpayment (PLUS only) Is the student in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School
P010	1	Credit Decision Indicator (PLUS only) Indicates the credit decision that was made	A = Approved F = Failed/Denied Can be blank
P011	8	Credit Decision Date (PLUS only) Indicates the date the credit decision was made	CCYYMMDD 19000101 through the current date Can be blank

DL Change Number	Field Length	Field Name/Description	Valid Field Content
P012	5	Endorser Amount Loan Amount signed for by the Endorser on the Endorser Addendum.	Numeric >= 0 for PLUS Loans
S005	9	Borrower's Social Security Number Borrower's current Social Security Number	001010001 – 999999999
S006	12	Borrower's First Name Borrower's first name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s)
S007	16	Borrower's Last Name Borrower's last name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s)
S008	1	Borrower's Middle Initial Borrower's middle initial	Uppercase A-Z
S009	35	Borrower's Address First line of the borrower's address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S010	16	Borrower's Permanent Address City Borrower's permanent address city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S011	2	Borrower's Permanent Address State Borrower's permanent address state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII
S012	9	Borrower's Permanent Zip Code Borrower's permanent zip code	000000000-999999999 Last 4 digits may be blank
S013	10	Borrower's Telephone Number Borrower's home telephone number	0000000000-9999999999
S014	2	Borrower's Driver's License State Borrower's driver's license state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII
S015	20	Borrower's Driver's License Number Borrower's driver's license number	0-9 Uppercase A-Z Space(s) - (Dash) * (Asterisk) but not in 1st position * is a valid character, but the entire field cannot consist of all *'s
S016	8	Borrower's Date of Birth Borrower's date of birth	Format is CCYYMMDD 19040101-19951231
S017	1	Dependency Status Dependency status of the student	I = Independent D = Dependent

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S018	1	Borrower's Citizenship Borrower's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid for subsidized/unsubsidized loan change records)
S019	9	Borrower's Alien Registration Number Borrower's alien registration number if eligible non-citizen	000000000 to 999999999
S022	1	Borrower's Loan Default/ Grant Overpayment Is the borrower in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School
S026	1	Student's College Grade Level Indicates the student's current college grade level in the program or college	0 = 1st year, never attended college 1= 1st year, attended college before 2 = 2nd year/sophomore 3 = 3rd year/junior 4 = 4th year/senior 5 = 5th year or more undergraduate 6 = 1st year graduate/professional 7 = Graduate/professional or beyond
S029	5	Loan Amount Approved Total maximum amount for which the borrower is eligible	Numeric $> = 0$
S031	2	Loan Period Code Code used by EDExpress to determine loan period start and end dates and appropriate disbursement date(s)	0-9 Uppercase A-Z
S032	8	Loan Period Start Date Date when classes begin, as certified by the school for this specific loan	Format is CCYYMMDD 20020702 – 20040630
S033	8	Loan Period End Date Date when classes end, as certified by the school for this specific loan	Format is CCYYMMDD 20030701 - 20050629
S038	8	1st Disbursement Anticipated Date Anticipated disbursement date for the 1st disbursement	Format is CCYYMMDD 20020622 – 20050927
S039	5	1st Disbursement Anticipated Gross Amount Anticipated gross amount for the 1st disbursement	Numeric $> = 0$

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S048	8	2nd Disbursement Anticipated Date Anticipated disbursement date for the 2nd disbursement	Format is CCYYMMDD 20020622 – 20050927
S049	5	2nd Disbursement Anticipated Gross Amount Anticipated gross amount for the 2nd disbursement	Numeric > = 0
S058	8	3rd Disbursement Anticipated Date Anticipated disbursement date for the 3rd disbursement	Format is CCYYMMDD 20020622 – 20050927
S059	5	3rd Disbursement Anticipated Gross Amount Anticipated gross amount for the 3rd disbursement	Numeric > = 0
S068	8	4th Disbursement Anticipated Date Anticipated disbursement date for the 4th disbursement	Format is CCYYMMDD 20020622 – 20050927
S069	5	4th Disbursement Anticipated Gross Amount Anticipated gross amount for the 4th disbursement	Numeric > = 0
S083	1	Promissory Note Print Indicator Promissory note print option used for this record	S = COD Prints (Send to Borrower) R = COD Prints (Return to School) O = On-site (EDExpress) F = On-site (Custom System) Z = COD Reprint (Send to Borrower) V = COD Reprints (Sends to School) (Valid only on Loan Origination Change records)
S085	8	Promissory Note Received Date Date on which the signed MPN or PLUS Application was received from the borrower and verified by the school	Format is CCYYMMDD 19000101 to 20991231
S090	1	Loan Inactive Flag Indicates the loan is inactive	Y = Yes
S091	8	Loan Inactive Flag Date Indicates the date the loan was made inactive	Format is CCYYMMDD 19000101 – 20991231

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S100	35	Student's Local Address Student's first line of the local address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S101	16	Student's Local Address City Student's local city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S102	2	Student's Local Address State Student's local state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII
S103	9	Student's Local Zip Code Student's local zip code	000000000-999999999 Last 4 digits may be blank
S109	8	Loan Entrance Interview Date Indicates the date the student received entrance interview counseling	Format is CCYYMMDD 19000101 – 20991231
S110	1	Additional Unsubsidized Eligibility for Health Profession Programs (Unsub only) This was formerly a HEAL Loan	Y = Yes N or blank = No

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S115	1	Disclosure Statement Print Indicator Disclosure statement print option used for this record	Y = COD prints N = School prints Z = COD reprints
S116	5	Origination Fee Percentage Origination fee percentage to be used for this record; i.e., 04000 (Implied decimal between the 2nd and 3rd position from the left)	Numeric > 0
S117	1	MPN Status The status of the MPN	T = Assumes the borrower has an open MPN at COD - valid for Sub/Unsub only S = MPN is signed P = MPN is printed
S118	1	Disclosure Printed? Indicates whether or not a disclosure was printed using EDExpress	Y = Disclosure printed N = Disclosure not printed
S121	8	Academic Year Start Date Date the academic year starts at the institution	Format is CCYYMMDD 20020702 – 20040630
S122	8	Academic Year End Date Date the academic year ends at the institution	Format is CCYYMMDD 20030701 – 20050629
S123	1	Additional Unsubsidized Eligibility for Dependent Student (Unsubsidized Only) Indicates whether or not there is additional unsub. eligibility for a dependent student	Y = Yes N or blank = No

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S126	50	Student's E-mail Address E-mail address of the student	0-9 Uppercase and lowercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) _ (Underscore) @ and a . (dot) to the right of the character is required if an e-mail address is provided Can be blank
S130	8	5th Disbursement Anticipated Date Anticipated disbursement date for the 5th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S131	5	5th Disbursement Anticipated Gross Amount Anticipated gross amount for the 5th disbursement	Numeric > = 0 (Sub/Unsub Only)
S134	8	6th Disbursement Anticipated Date Anticipated disbursement date for the 6th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S135	5	6th Disbursement Anticipated Gross Amount Anticipated gross amount for the 6th disbursement	Numeric > = 0 (Sub/Unsub Only)
S138	8	7th Disbursement Anticipated Date Anticipated disbursement date for the 7th Disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S139	5	7th Disbursement Anticipated Gross Amount Anticipated gross amount for the 7th disbursement	Numeric > = 0 (Sub/Unsub Only)
S142	8	8th Disbursement Anticipated Date Anticipated disbursement date for the 8th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S143	5	8th Disbursement Anticipated Gross Amount Anticipated gross amount for the 8th disbursement	Numeric > = 0 (Sub/Unsub Only)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S146	8	9th Disbursement Anticipated Date Anticipated disbursement date for the 9th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S147	5	9th Disbursement Anticipated Gross Amount Anticipated gross amount for the 9th disbursement	Numeric > = 0 (Sub/Unsub Only)
S150	8	10th Disbursement Anticipated Date Anticipated disbursement date for the 10th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S151	5	10th Disbursement Anticipated Gross Amount Anticipated gross amount for the 10th disbursement	Numeric > = 0 (Sub/Unsub Only)
S154	8	11th Disbursement Anticipated Date Anticipated disbursement date for the 11th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S155	5	11th Disbursement Anticipated Gross Amount Anticipated gross amount for the 11th disbursement	Numeric > = 0 (Sub/Unsub Only)
S158	8	12th Disbursement Anticipated Date Anticipated disbursement date for the 12th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S159	5	12th Disbursement Anticipated Gross Amount Anticipated gross amount for the 12th disbursement	Numeric > = 0 (Sub/Unsub Only)
S162	8	13th Disbursement Anticipated Date Anticipated disbursement date for the 13th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S163	5	13th Disbursement Anticipated Gross Amount Anticipated gross amount for the 13th disbursement	Numeric > = 0 (Sub/Unsub Only)
S166	8	14th Disbursement Anticipated Date Anticipated disbursement date for the 14th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S167	5	14th Disbursement Anticipated Gross Amount Anticipated gross amount for the 14th disbursement	Numeric > = 0 (Sub/Unsub Only)
S170	8	15th Disbursement Anticipated Date Anticipated disbursement date for the 15th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S171	5	15th Disbursement Anticipated Gross Amount Anticipated gross amount for the 15th disbursement	Numeric > = 0 (Sub/Unsub Only)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S174	8	16th Disbursement Anticipated Date Anticipated disbursement date for the 16th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S175	5	16th Disbursement Anticipated Gross Amount Anticipated gross amount for the 16th disbursement	Numeric > = 0 (Sub/Unsub Only)
S178	8	17th Disbursement Anticipated Date Anticipated disbursement date for the 17th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S179	5	17th Disbursement Anticipated Gross Amount Anticipated gross amount for the 17th disbursement	Numeric > = 0 (Sub/Unsub Only)
S182	8	18th Disbursement Anticipated Date Anticipated disbursement date for the 18th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S183	5	18th Disbursement Anticipated Gross Amount Anticipated gross amount for the 18th disbursement	Numeric > = 0 (Sub/Unsub Only)
S186	8	19th Disbursement Anticipated Date Anticipated disbursement date for the 19th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S187	5	19th Disbursement Anticipated Gross Amount Anticipated gross amount for the 19th disbursement	Numeric > = 0 (Sub/Unsub Only)
S190	8	20th Disbursement Anticipated Date Anticipated disbursement date for the 20th disbursement	Format is CCYYMMDD 20020622 – 20050927 (Sub/Unsub Only)
S191	5	20th Disbursement Anticipated Gross Amount Anticipated gross amount for the 20th disbursement	Numeric > = 0 (Sub/Unsub Only)
S193	5	Interest Rebate Percentage Interest Rebate Percentage to be used for this record; i.e., 01500. Implied decimal between the 2nd and 3rd position from the left	Numeric > 0

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S194	21	MPN ID	Student's Social Security Number: 001010001 - 999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized M = Master Sub/Unsub Prom Note N = Master PLUS Prom Note for 04 and forward P = PLUS Program Year: 00-04 School Code: X00000 - X99999 where X = G or E Loan Sequence Number: 001 – 999
S195	2	CPS Transaction Number	00 to 99

Direct Loan External Export
DEER04IN
Combined Demo, User-Defined fields, Loan (including PLUS), Anticipated and Actual Fields

The External Export is first sorted by record type and then within the record type it is sorted alphabetically.

Field Length	Field Name	Valid Field Content	Justify
2	RECORD TYPE A	A = Demographic Table fields Fields listed under Record Type A are mostly fields from the Demographic tab in the software and are student data fields	Left
2	Active Transaction	01-99 Can be blank	Right
8	Active Transaction Date Date active ISIR transaction was updated on the database	Format is CCYYMMDD 19000101 – 20991231	Right
8	Active Transaction ID User ID that updated Active ISIR Transaction	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
8	Add Date (Demo) Date record was added to database	Format is CCYYMMDD 19000101 – 20991231	Right
6	Add Time (Demo) Time record was added to database	Format is HHMMSS 000000 – 235959 HH = 00 – 23 MM = 00 – 59 SS = 00 – 59	Right

Field Length	Field Name	Valid Field Content	Justify
8	Add User ID (Demo) User ID (of the person) who) added the record	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
9	Alien Registration Number Student's alien registration number	0 – 9 000000001 – 999999999 Can be blank	Left
1	Citizenship Status - Demo Student's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only on PLUS Loan Origination records or Sub/Unsub only Change records)	Left
9	Current SSN Student's current SSN	001010001 – 999999999	Left
8	Date of Birth - Demo Student's date of birth	Format is CCYYMMDD 19000101 – 20001231	Right
8	Date of Birth Change Date Student date of birth change date	If S016 updated and this field not included, use current system date to update this field	Right
1	Dependency Status - Demo Dependency status of the student	D = Dependent with Primary EFC I = Independent with Primary EFC	Left

Field Length	Field Name	Valid Field Content	Justify
1	Document Status Status of Packaged Document	B = Documents still needed for both packaging and verification C = All documents are satisfied (included documents required for both packaging and verification) V = Documents still needed for verification P = Documents still needed for packaging O = Other documents needed but not required for packaging or verification D = Documents received but not reviewed (If document is required for packaging, this status prevents the record from being packaged but excludes the document from the Missing Documents Letter) Blank = Status Not Determined	Left
20	Driver's License # Student's driver's license number	0-9 Uppercase A-Z Space(s) - (Dash) * (Asterisk) but not in 1st position Can be blank * is a valid character, but the entire field cannot consist of all *'s	Left
2	Driver's License State Student's driver's license state code	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes Volume VIII Can be blank	Left

Field Length	Field Name	Valid Field Content	Justify
50	E-mail Address Student's e-mail address	0-9 Uppercase or lowercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) @ and a . (dot) is required if an e-mail address is provided Can be blank	Right
12	First Name - Demo Student's first name	0-9 Uppercase A-Z Space(s) . (Period) ' (Apostrophe) - (Dash) Can be blank	Left
1	Has Correction Record	Y = Yes N = No Can be blank	Left
1	Has Document Tracking Record	Y = Yes N = No Can be blank	Left
1	Has FAFSA Record	Y = Yes N = No Can be blank	Left
1	Has Loan Record	Display a Y if this student has at least one record on the loan database table; otherwise, display N	Left
1	Has Notes Record	Y = Yes N = No Can be blank	Left

Field Length	Field Name	Valid Field Content	Justify
1	Has NSLDS Record	Y = Yes N = No Can be blank	Left
1	Has Packaging Record	Y = Yes N = No Can be blank	Left
1	Has PELL Record	Y = Yes N = No Can be blank	Left
1	Has Verification Worksheet Record	Y = Yes N = No Can be blank	Left
1	ISIR DL MPN Flag	A = Valid MPN on file at COD C = Closed MPN at COD I = Inactive MPN at COD N = Valid MPN not on file at COD Can be blank	Left
8	Last Mailed Date Document Tracking date of last mailing	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right
16	Last Name - Demo Student's last name	0-9 Uppercase A-Z Space(s) ' (Apostrophe) . (Period) - (Dash) Can be blank	Left
8	Legal Residence Date - Demo Date the student became legal resident of state in which they reside	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right
2	Letter Count Count of how many letters have printed per record	00 – 99	Right
8	Loan Entrance Interview Date The date the student completed entrance interview counseling	CCYYMMDD 19000101 through the current date Can be blank	Right

Field Length	Field Name	Valid Field Content	Justify
35	Local Address First line of student's local mailing address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank	Left
8	Local Address Change Date Student local address change date	If Local Address field updated and this field not included, use current system date to update this field	Right
16	Local City Student's local city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank	Left
10	Local Phone Student's local home telephone number	0000000000 – 9999999999 Can be blank	Right
2	Local State Student's local state code	Uppercase A-Z Valid postal code See State/Country/Jurisdiction Codes in Volume VIII Can be blank	Left
9	Local Zip Code Student's local zip code	000000000 – 999999999 Can be blank or last 4 digits may be blank	Left

Field Length	Field Name	Valid Field Content	Justify
1	Middle Initial – Demo Student's middle initial	Uppercase A-Z Can be blank	Left
2	Name ID First two characters of student's last name	0-9 Uppercase A-Z Space(s) ' (Apostrophe) . (Period) - (Dash) Can be blank	Left
9	Original SSN – Demo Student's original Social Security Number used to process the loan	001010001 – 999999999	Right
35	Permanent Address - Demo First line of the student's permanent mailing address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank	Left
8	Permanent Address Change Date Student's permanent address change date	If Permanent field updated and this field not included, use current system date to update this field	Right

Field Length	Field Name	Valid Field Content	Justify
16	Permanent City - Demo Student's permanent mailing address city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank	Left
10	Permanent Phone Number - Demo Student's permanent home telephone number	0000000000-9999999999 Can be blank	Right
2	Permanent State - Demo Student's permanent state	Uppercase A-Z Valid postal code See State/Country/Jurisdiction Codes in Volume VIII Can be blank	Left
9	Permanent Zip Code - Demo Student's permanent zip code	000000000-999999999 Last 4 digits may be blank	Left
2	Previous Transaction	01-99	Left
1	Record Source Origin of record data	M = Manual entry I = ISIR L = Import External Add, Direct Loan P = Import External Add, Packaging Y = Import External Add, Pell	Left
20	School Use	Valid field content is any keyboard character	Left
8	Social Security Number Change Date Date the student's Social Security Number changed last	If S005 updated and this field not included, use current system date to update this field	Right
2	Student's State of Legal Residence - Demo Student's state of legal residence	Uppercase A-Z Valid postal code See State/Country/Jurisdiction Codes in Volume VIII Can be blank	Left

Field Length	Field Name	Valid Field Content	Justify
2	Trans Paid On Transaction Paid On	01-99 Can be blank	Right
2	Transaction # Number of the transaction	00-99 Can be blank	Right
8	Update Date (Demo) Date update occurred on database	Format is CCYYMMDD 19000101 – 20991231	Right
8	Update ID (Demo) User ID which updated the record in database	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
6	Update Time (Demo) Time record was last updated on database	Format is HHMMSS 000000-999999 HH = 00-23 MM = 00-59 SS = 00-59	Right
1	Verification Status Code	W = Without Documentation V = Verified Can be blank	Left
2	RECORD TYPE B	B = User-Defined Database Record Type B is used for user defined-database fields you have created	
N	User Defined Database Field 1 to Field NN		Left
2	RECORD TYPE D	D = Loan Table fields Fields listed under Record Type D are data fields mostly from the Loan tab in the software	
8	Academic Year End Date	Format is CCYYMMDD 20030701-20050629	Right

Field Length	Field Name	Valid Field Content	Justify
8	Academic Year Start Date	Format is CCYYMMDD 20020702-20040630	Right
8	Add Date (Loan) Date the record was added to the database	Format is CCYYMMDD 19000101-20991231	Right
8	Add ID (Loan) User ID which added record to database	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Left
6	Add Time (Loan) Time the record was added to database	Format is HHMMSS 000000-999999 HH=00-23 MM=00-59 SS=00-59	Right
1	Additional Unsubsidized Eligibility for Dependent Student If yes, this student is eligible for additional unsubsidized loan funds	Y = Yes N or blank = No Blank is default	Left
1	Additional Unsubsidized Eligibility for Health Profession Programs If yes, this student is eligible for additional unsubsidized loan funds	Y = Yes Blank = No	Right
23	Booked Batch ID Batch identifier for this batch	Batch Type = #B or RB (Rebuild) Cycle indicator = 4 (for 03-04) School code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS	Left
8	Booked Date Date the loan was booked at COD	Format is CCYYMMDD 19000101 – 20991231	Right

Field Length	Field Name	Valid Field Content	Justify
1	Booked Status	A = Booked R = Unbooked	Left
1	Credit Decision PLUS credit flag indicates the results of the credit check	A = Credit approved N = Credit denied; need endorser C = Credit overridden new credit information provided D = Credit denied; endorser not ok E = Credit overridden; endorser ok F = Credit failed on Web site request X = Credit pending	Left
8	Credit Decision Date Original date of the credit decision from COD	Format is CCYYMMDD 19000101 – 20991231	Right
8	Credit Decision Update Date Date the credit was updated in EDExpress	Format is CCYYMMDD 19000101 – 20991231	Right
1	Dependency Status – DL (Loan) Dependency status of the student	D = Dependent with Primary EFC I = Independent with Primary EFC Can be blank	Left
6	Direct Loan School Code Direct Loan school code Also identifies school originating loan record	0-9 Uppercase A-Z X00000 – X99999 where X = G or E	Left
1	Disclosure Printed Has a disclosure statement been printed by the school?	Y = Disclosure printed N = Disclosure not printed or ready to reprint Default is N	Left
1	Disclosure Statement Print Indicator Should COD print a Disclosure Statement for this student?	S = COD prints O = School prints Z = COD reprints	Left
1	Export to COD Flag indicating if record has been exported to COD	Y = Yes N = No	Right
1	Export to External System Flag indicating if the record is exported to an external system	Y = Yes N = No	Right

Field Length	Field Name	Valid Field Content	Justify
1	Grade Level in College - DL Indicates the student's current college grade level in the program or college	0 = 1st year, never attended college 1 = 1st year, attended college before 2 = 2nd year/sophomore 3 = 3rd year/junior 4 = 4th year/senior 5 = 5th year or more undergraduate 6 = 1st year graduate/professional 7 = Graduate/professional or beyond	Right
8	Inactive Date Date loan was made inactive	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Left
1	Inactive Flag Flag indicating if loan is inactive	Y = Yes N = No	Left
5	Interest Rebate Percentage	Numeric > = 0 1.5% is exported as 01.500	Right
5	Loan Amount Approved Total maximum amount for which the borrower is eligible	Numeric > = 0	Right
5	Endorser Amount Loan Amount signed for by the Endorser on the Endorser Addendum	Numeric > = 0	Right
6	Loan Fee Percentage Loan Origination Fee Percentage for this record	Numeric > = 0 3% is exported as 03.000	Right
21	Loan ID (Loan) Unique identifier created at the time of origination	Student's Social Security Number: 01110001-999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized P= PLUS Program Year 04 School Code: X00000 – X99999 where X = G or E Loan Sequence Number: 001-999	Left
8	Loan Origination Date Date the loan was originated	Format is CCYYMMDD 19000101 – 20991231	Right

Field Length	Field Name	Valid Field Content	Justify
2	Loan Period Code Code used by EDExpress to determine loan period start and end dates and appropriate disbursement date(s)	0-9 Uppercase A-Z	Left
8	Loan Period End Date Date when classes end, as certified by the school for this specific loan	Format is CCYYMMDD 20030701 – 20050629	Right
8	Loan Period Start Date Date when classes begin, as certified by the school for this specific loan	Format is CCYYMMDD 20020702 – 20040630	Right
1	Loan Status Status of the loan	N = Not ready R = Ready B = Batched E = Error A = Accepted	Left
1	Loan Type Type of loan record	S = Subsidized U = Unsubsidized P = PLUS	Left
21	MPN ID MPN ID on the MPN accepted by COD	Student's Social Security Number: 001010001 – 999999999 <u>Loan Type:</u> M = Sub/Unsub N = PLUS Loan Program Year: 04 School Code: X00000 – X99999 where X = G or E Loan sequence number: 001-999 Can be blank	Right

Field Length	Field Name	Valid Field Content	Justify
1	MPN Status Status of the MPN with COD	Valid values for PLUS MPNs: A = Accepted R = Ready to Print X = Pending N = Not Ready to Print S = Signed P = Printed or Request to print sent to COD M = Manifested E = Error Valid values for Sub/Unsub MPNs: A = Valid MPN at COD T = School assumes the student has a MPN on file at COD R = Ready to Print X = Pending at COD N = Not Ready to Print S = Signed P = Printed or Request to print sent to COD M = Manifested	Left
23	Origination Batch ID Batch number which contained the loan origination record sent to COD	Batch Type = #D, PF or RB (Rebuild) Cycle indicator = 4 (for 03-04) School Code = X00000 – X99999 where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
23	Origination Change Batch ID Batch number containing the change record sent to COD	Batch Type = #E Cycle Indicator = 4 (for 03-04) School Code = X00000 – X99999 Where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
21	Origination Reject Codes	0-9 Uppercase A-Z See Loan Origination Reject Code Table in Section Two – Custom Edits	Left
8	Parent Borrower's Address Change Date Date the parent borrower's address change was effective	Format is CCYYMMDD 19000101 – 20001231 Can be blank (Always blank for a Sub/Unsub loan)	Right

Field Length	Field Name	Valid Field Content	Justify
9	Parent Borrower's Alien Registration # Parent borrower's alien registration number, if eligible non-citizen	000000001-999999999 Can be blank (Always blank for a Sub/Unsub loan)	Right
1	Parent Borrower's Citizenship Status Parent borrower's citizenship status	1 = U.S. Citizen (or U.S. national) 2 = Eligible Noncitizen 3 = Ineligible Noncitizen Can be blank (Always blank for a Sub/Unsub loan)	Right
9	Parent Borrower's Current SSN Parent borrower's current Social Security number	001010001-999999999 Can be blank (Always blank for a Sub/Unsub loan)	Right
8	Parent Borrower's Date of Birth Date of the parent borrower's birth	Format is CCYYMMDD 19000101 – 20001231 Can be blank (Always blank for a Sub/Unsub loan)	Right
8	Parent Borrower's Date of Birth Change Date Date the parent borrower's date of birth changed	Format is CCYYMMDD 19000101 – 20001231 Can be blank (Always blank for a Sub/Unsub loan)	Right
12	Parent Borrower's First Name Parent borrower's first name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s) Can be blank (Always blank for a Sub/Unsub loan)	Left
16	Parent Borrower's Last Name Parent borrower's last name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s) Can be blank (Always blank for a Sub/Unsub loan)	Left

Field Length	Field Name	Valid Field Content	Justify
20	Parent Borrower's License # Parent borrower's driver's license number	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) * (Asterisk) but not in 1st position, * is a valid character, but the entire field cannot consist of all *'s Space(s) Can be blank (Always blank for a Sub/Unsub loan)	Left
2	Parent Borrower's License State State the parent borrower's driver's license is issued	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII Can be blank (Always blank for a Sub/Unsub loan)	Left
1	Parent Borrower's Loan Default/ Grant Overpayment Is the Parent in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by school Can be blank (Always blank for a Sub/Unsub loan)	Left
1	Parent Borrower's Middle Initial Parent borrower's middle initial	Uppercase A-Z Can be blank (Always blank for a Sub/Unsub loan)	Left
9	Parent Borrower's Original SSN Parent borrower's original Social Security Number	001010001 – 999999999 Can be blank (Always blank for a Sub/Unsub loan)	Right

Field Length	Field Name	Valid Field Content	Justify
35	Parent Borrower's Permanent Address First line of the parent borrower's permanent address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank (Always blank for a Sub/Unsub loan)	Left
16	Parent Borrower's Permanent City Parent borrower's permanent city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank (Always blank for a Sub/Unsub loan)	Left
10	Parent Borrower's Permanent Phone Number Parent borrower's home telephone number	0000000000 – 9999999999 Can be blank (Always blank for a Sub/Unsub loan)	Right
2	Parent Borrower's Permanent State Parent borrower's permanent state of residence	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII Can be blank (Always blank for a Sub/Unsub loan)	Left

Field Length	Field Name	Valid Field Content	Justify
9	Parent Borrower's Permanent Zip Code Parent borrower's permanent zip code	0-9 Space(s) Last 4 digits may be blank Can be blank (Always blank for a Sub/Unsub loan)	Left
8	Parent Borrower's SSN Change Date Date the parent borrower's Social Security Number changed last	Format is CCYYMMDD 19000101 – 20991231 Can be blank (Always blank for a Sub/Unsub loan)	Right
4	Program Year Academic year in which the loan is borrowed	0304	Right
23	Promissory Note Accepted Batch ID Batch number which contained the Promissory Note sent to COD	Batch Type = #A or #D for Level 3 or RB (Rebuild) (Standard Originator) Cycle Indicator = 4 (for 03-04) School Code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch crated = HHMMSS Can be blank	Left
8	Promissory Note Acknowledgement Date Date on which COD acknowledged the physical MPN	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right
23	Prom Note Manifest Batch ID Batch number which contained the MPN sent to COD	Batch Type = #A or Batch Type = #D for Level (Standard Originator) Cycle Indicator = 4 (for 03-04) School Code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS Can be blank	Left
8	Promissory Note Manifest Date Date on which manifest is printed	Format is CCYYMMDD 19000101 – 20991231	Right
8	Promissory Note Print Date Date the Promissory Note was printed	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right

Field Length	Field Name	Valid Field Content	Justify
1	Promissory Note Print Indicator Promissory Note print option used for this record	S = COD prints (send to borrower) R = COD prints (return to school) O = On-site (EDExpress) F = On-site (Custom system) Z = COD reprint (send to borrower) V = COD reprint (send to school) (valid only on Loan Origination Change records)	Left
8	Promissory Note Received Date Date on which the signed Promissory Note was received from the borrower and verified by the school	Format is CCYYMMDD 19000101 – 20991231	Right
1	Record Source – DL Origin of record data	M = Manual Entry I = ISIR L = Import External Add, Direct Loan P = Import External Add, Packaging Y = Import External Add, Pell	Left
1	Student's Loan Default/Grant Overpayment Is the student in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden	Left
9	Student's Original SSN Student's original Social Security Number used to process the loan	001010001 - 999999999	Right
8	Transmit Date Date that data was transmitted to COD	Format is CCYYMMDD 19000101 – 20991231	Right
2	Transmit Number Transmission number	00-99	Right
8	Update Date (Loan) Date record was updated on database	Format is CCYYMMDD 19000101 – 20991231	Right

Field Length	Field Name	Valid Field Content	Justify
8	Update ID (Loan) User ID which updated the record on database	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
6	Update Time (Loan) Time the last update was made to record	Format is HHMMSS 000000 – 999999 HH = 00-23 MM = 00-59 SS = 00-59	Right
2	RECORD TYPE M	M = Actual Disbursement Table fields Fields listed under Record Type M are for actual disbursement fields from the Disbursement tab	Left
23	Actual Disbursement Batch ID Batch number that contained the disbursement record sent to COD or the batch number generated by COD for #B, SP, RB transactions	Batch Type = #H, SP, or RB (Rebuild) Cycle indicator = 4 (for 03-04) School Code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS	Left
1	Actual Disbursement Confirmed Flag indicating that the school confirmed that the borrower is accepting the disbursement	Y = Yes Can be blank	Left
8	Actual Disbursement Date Date activity occurred	Format is CCYYMMDD 20020622 – 20050927	Right
1	Actual Disbursement Export to External	Y = Yes N = No	Left
5	Actual Disbursement Gross Amount Actual gross amount (in dollars) of the disbursement	Numeric > = 0	Right

Field Length	Field Name	Valid Field Content	Justify
5	Actual Disbursement Interest Rebate Amount Actual interest rebate (in dollars) of the disbursement	Numeric > = 0	Right
5	Actual Disbursement Loan Fee Amount Actual loan fee (in dollars) of the disbursement	Numeric > = 0	Right
6	Actual Disbursement Net Adjustment Amount Actual net amount (in dollars) of the adjustment to the disbursement	-99999 – 99999	Right
5	Actual Disbursement Net Amount Actual net amount (in dollars) of the disbursement	Numeric > = 0	Right
2	Actual Disbursement Number Disbursement number for the current disbursement transaction	01-20	Right
21	Actual Disbursement Reject Codes	0-9 Uppercase A-Z See Disbursement Reject Code Table – Custom Edits	Left
6	Actual Disbursement School Code Direct Loan School code, also identifies school originating loan record	X00000 – X99999 where X = G or E	Left
4	Actual Disbursement Sequence Number Sequence number that determines the order in which the disbursements are processed	0000 – 9999 Can be blank	Right
1	Actual Disbursement Status Status of disbursement activity at the Origination Center	N = Not ready to send to COD R = Ready to send to COD B = Batched A = Accepted by COD E = Rejected by COD	Left
1	Actual Disbursement Type Type of disbursement activity that occurred	D = Disbursement Amount A = Adjusted Disbursement amount Q = Adjusted disbursement date P = Servicing refund	Left

Field Length	Field Name	Valid Field Content	Justify
1	First Disbursement Flag Changed first actual disbursement flag from disbursement #1 to a subsequent disbursement number	C = Changed first actual disbursement flag Can be blank	Left
21	Loan ID (Actual Disbursement) Unique identifier created at the time of origination	Student's Social Security Number: 001010001 – 999999999 Loan Type: S = Subsidized U = Unsubsidized P = PLUS Program Year: 04 School Code: X00000 – X99999 where X = G or E Loan sequence number: 001-999	Left
2	RECORD TYPE N	N = Anticipated Disbursement Table fields Fields listed under Record Type N are for anticipated disbursement fields from the Disbursement tab	Left
8	Anticipated Disbursement Date Date activity is expected to occur	Format is CCYYMMDD 20020622 –20050927	Right
1	Anticipated Disbursement Export to External Flag	Y = Yes N = No	Left
5	Anticipated Disbursement Fee Amount Anticipated loan fee (in dollars) associated with the disbursement	Numeric > = 0	Right
5	Anticipated Disbursement Gross Amount Anticipated gross amount (in dollars) of the disbursement	Numeric > = 0	Right
5	Anticipated Disbursement Interest Rebate Amount Anticipated interest rebate (in dollars) associated with the disbursement	Numeric > = 0	Right
5	Anticipated Disbursement Net Amount Anticipated net amount (in dollars) of the disbursement	Numeric > = 0	Right
2	Anticipated Disbursement Number Disbursement number for the current disbursement transaction	01-20	Right

Field Length	Field Name	Valid Field Content	Justify
6	Anticipated Disbursement School Code Direct Loan School Code, also identifies school originating loan record	X00000 – X99999 where X = G or E	Left
21	Loan ID (Anticipated Disbursement) Unique identifier created at the time of origination	Student's Social Security Number: 001010001 – 999999999 <u>Loan type:</u> S = Subsidized U = Unsubsidized P = PLUS Program year: 04 School code: X00000 – X99999 where X = G or E Loan sequence number: 001-999	Left

Entrance Counseling Results

DECF04OP

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
1	1	9	9	Borrower's Social Security Number	001010001 – 999999999	Right
2	10	17	8	Borrower's Date of Birth	Format is CCYYMMDD	Date
3	18	33	16	Borrower's Last Name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s) Left justified with an A-Z in the first position	Left
4	34	45	12	Borrower's First Name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s) Left justified with an A-Z in the first position	Left
5	46	46	1	Borrower's Middle Initial	Uppercase A-Z Can be blank	Left
6	47	54	8	Completion Date	CCYYMMDD	Date
7	55	60	6	Completion Time	000000-235959 Format is HHMMSS HH = 00-23 MM = 00-59 SS = 00-59	Right
8	61	61	1	Rights and Responsibilities Acknowledgement	Y = Yes N = No	Left
9	62	80	19	Filler	For ED Use Only	Left
		80		**Total Bytes**		

Exit Counseling Results

DLFF04OP

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
1	1	9	9	Borrower's Social Security Number	001010001 – 999999999	Right
2	10	17	8	Borrower's Date of Birth	Format is CCYYMMDD	Date
3	18	33	16	Borrower's Last Name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s) Left justified with an A-Z in the first position	Left
4	34	45	12	Borrower's First Name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s) Left justified with an A-Z in the first position	Left
5	46	46	1	Borrower's Middle Initial	Uppercase A-Z Can be blank	Left
6	47	54	8	Exit Counseling Completion Date	CCYYMMDD	Date
7	55	62	8	Exit Counseling Completion Time	Format is HHMMSSNN HH = 00-23 MM = 00-59 SS = 00-59 NN = 00-99	Time
8	63	65	3	Borrower's Acknowledgement of Rights and Responsibilities	Yes or No	Left

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
9	66	90	25	Borrower's Current Street Address Line 1	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
10	91	115	25	Borrower's Current Street Address Line 2	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @(At) %(Percent or care of) &(Ampersand) /(Slash) Spaces	Left
11	116	131	16	Borrower's Current Address City	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
12	132	133	2	Borrower's Current Address State Code	Uppercase A-Z A valid two-letter postal code See the State/Country/Jurisdiction Codes table in Section 1	Left

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
13	134	142	9	Borrower's Current Address Zip Code	0-9 Spaces Last 4 digits may be blank	Left
14	143	152	10	Borrower's Current Home Telephone Number	0-9 May be blank	Left
15	153	154	2	Borrower's Driver License State Code	Uppercase A-Z A valid two-letter postal code See the Stat/Country/Jurisdiction Codes table in Section 1 May also be blank	Left
16	155	174	20	Borrower's Driver's License Number	0-9 Uppercase A-Z - (Dash) * (Asterisk) May be blank	Left
17	175	199	25	Employer's Name	0-9 Uppercase A-Z . (Period) - (Dash) * (Asterisk) May be blank	Left
18	200	224	25	Employer's Street Address Line 1	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
19	225	249	25	Employer's Street Address Line 2	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - ( ) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
20	250	265	16	Employer's City	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
21	266	267	2	Employer's State Code	Uppercase A-Z A valid two-letter postal code See the Stat/Country/Jurisdiction Codes table in Section 1 May also be blank	Left
22	268	276	9	Employer's Zip Code	Spaces Last 4 digits may be blank	Left
23	277	286	10	Employer's Telephone Number	0-9 May be blank	Left
24	287	311	25	Reference Name - 1	Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Left justified with an A-Z in the first position	Left

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
25	312	336	25	Reference 1 - Street Address Line 1	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
26	337	361	25	Reference 1 - Street Address Line 2	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
27	362	377	16	Reference 1 - City	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
28	378	379	2	Reference 1 - State Code	Uppercase A-Z A valid two-letter postal code See the Stat/Country/Jurisdiction Codes table in Section 1 May also be blank	Left

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
29	380	388	9	Reference 1 - Zip Code	0-9 Spaces Last 4 digits may be blank	Left
30	389	398	10	Reference 1 - Telephone Number	0-9 May be blank	Left
31	399	423	25	Reference Name - 2	Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Left justified with an A-Z in the first position	Left
32	424	448	25	Reference 2 - Street Address Line 1	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
33	449	473	25	Reference 2 - Street Address Line 2	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
34	474	489	16	Reference 2 - City	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
35	490	491	2	Reference 2 - State Code	Uppercase A-Z A valid two-letter postal code See the Stat/Country/Jurisdiction Codes table in Section 1 May also be blank	Left
36	492	500	9	Reference 2 - Zip Code	0-9 Spaces Last 4 digits may be blank	Left
37	501	510	10	Reference 2 - Telephone Number	0-9 May be blank	Left
38	511	535	25	Next of Kin - Name	0-9 Uppercase A-Z . (period) ' (Apostrophe) - (Dash) Left justified with an A-Z in the first position	Left

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
39	536	560	25	Next of Kin - Street Address Line 1	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
40	561	585	25	Next of Kin - Street Address Line 2	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
41	586	601	16	Next of Kin - City	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
42	602	603	2	Next of Kin - State Code	Uppercase A-Z A valid two-letter postal code See the Stat/Country/Jurisdiction Codes table in Section 1 May also be blank	Left

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
43	604	612	9	Next of Kin - Zip Code	0-9 Spaces Last 4 digits may be blank	Left
44	613	622	10	Next of Kin - Telephone Number	0-9 May be blank	Left
45	623	647	25	Borrower's Permanent Street Address Line 1	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
46	648	672	25	Borrower's Permanent Street Address Line 2	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
47	673	688	16	Borrower's Permanent Address City	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
48	689	690	2	Borrower's Permanent Address State Code	Uppercase A–Z A valid two-letter postal code See the State/Country/Jurisdiction Codes table in Section 1	Left
49	691	699	9	Borrower's Permanent Zip Code	0-9 Spaces Last 4 digits may be blank	Left
50	700	709	10	Borrower's Permanent Telephone Number	0-9 May be blank	Left
51	710	710	1	Borrower's Rights and Responsibilities Media Type	P Paper E Electronic	Left
		710		**Total Bytes**		

Pell Grant Combination Layouts

Pell Grant External Origination Add/Change Record

PGEO04OP

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
1	23	23	A/N	Origination ID	Unique number used to identify an origination	This field is required Format: 999999999XX200399999900 Where: SSN - 001010001 to 999999999 Name Code = XX Year Indicator = 2004 Valid Attended Pell ID = 999999 Orig Sequence Number = 00	If Origination ID matches on COD Database, Then Compare all fields. If all the fields match, then the record is returned as a duplicate otherwise it is a change. If the Origination ID does not match then the Origination is new.
24	32	9	N	Original SSN	Student's SSN from original FAFSA	001010001 to 999999999	
33	34	2	A	Original Name Code	Student's name code from original FAFSA	Uppercase A to Z . (Period) ' (Apostrophe) - (Dash) Blank (no last name)	
35	40	6	N	Attended Campus Pell-ID	Pell-ID of attended campus Change creates new origination record Institution must change award amounts for student at original attended campus as necessary	Valid Pell-ID	Change creates new origination record

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
41	45	5	A/N	ED Use	Reserved for future use	Spaces	
46	58	13	A/N	Origination cross-reference	This field can contain any cross-reference information useful to the institution to identify student records internally	Institution defined	No editing is applied
59	59	1	A	Action Code	Code to indicate action to be taken	Will always be blank	No editing is applied
60	60	1	A	Unused	Reserved for future expansion	Constant spaces	
61	67	7	N	Award amount for entire school year	Must equal the award amount calculated by the institution to be disbursed to this student for attendance for this entire Pell Grant award year	Dollars and cents Use leading zeros; do not include the $ sign or decimal point Range = 0000000 to Award Amount Maximum	Cannot exceed Total Payment Ceiling - award validation performed Increases must be submitted to COD Any change to origination data requires the Award Amount to be validated Refer to Edits 1200, 1205, 1209, 1210, 1211, 1213, and 1450
68	69	2	A/N	Disbursement Profile Code	User-supplied code for profile being created	Uppercase A to Z 0 to 9 Blank	
70	187	118	N	Filler	Reserved for future expansion	Constant spaces	

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
188	195	8	D	Enrollment Date	First date that the student was enrolled in an eligible program for the designated school year If the student enrolled in a crossover payment period before the first day of the Pell Award Year (July 1), but which will be paid from 2003-2004 funds, report the actual start date of the student's classes for that payment period	CCYYMMDD: Range: 20030101 – 20040630	
196	196	1	A/N	Low Tuition & Fees code	Flag to identify tuition ranges when the annual tuition is less than or equal to minimum defined by low tuition and fees table	Value Tuition Range 1= 0 2= 1-216 3= 217-433 4 = 434-649 or BLANK: low tuition does not apply	
197	197	1	A	Verification Status code	Status of verification of applicant data by the school	V: Verified W: Without Documentation S: Selected, Not Verified Or Blank	Refer to Edit 1302
198	198	1	A	Incarcerated Federal Pell Recipient code	Students incarcerated in local penal institutions are not eligible to receive Federal Pell grants	BLANK= Not incarcerated Y= Yes, the student is incarcerated in a local institution, but is otherwise eligible N= No, if student previously reported as incarcerated, but is not or is no longer incarcerated	

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
199	200	2	N	Transaction number	CPS-assigned Transaction number from eligible ISIR or SAR used to calculate award	01 to 99	Changes to this field after associated disbursements are made, creates a new active origination record Disbursement for the previous origination will be set to zero
201	205	5	N	Expected Family Contribution (EFC)	Must equal the student's Expected Family Contribution from the ISIR or SAR	Range = 00000 to EFC MAXIMUM	Changes to this field after associated disbursements are made, creates a new active origination record Disbursement for the previous origination will be set to zero
206	206	1	A	Secondary Expected Family Contribution code	Code indicating which EFC value is used to determine award amount	O - Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC S = Federal Pell Grant award based on the secondary EFC, as calculated by the CPS BLANK if Secondary EFC not used	Changes to this field after associated disbursements are made, creates a new active origination record Disbursement for the previous origination will be set to zero

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
207	207	1	N	Academic Calendar	Calendar which applies to this student's educational program	This field is required 1= Institution uses nonstandard academic terms, and measures academic progress by credit hours 2=Institution uses standard quarters and measures academic progress by credit hours 3=Institution uses standard semesters and measures academic progress by credit hours 4=Insititution uses standard trimesters and measures academic progress by credit hours 5=Insitution measures academic progress by clock hours 6=Institution does not use terms, but does measure academic progress by credit hours	The Academic calendar dictates which Payment Methodology can be accepted, and the data elements required to calculate the student's award Refer to Pell Grant Calculations Appendix for acceptable combinations
208	208	1	N	Payment Methodology	Formula used to calculate the student's Federal Pell grant	This field is required Range: 1-5 See Pell Grant Calculations Appendix for regulations covering which Academic calendars may use each specific formula	The Payment Methodology that can be accepted is dictated by the Academic calendar Refer to the Pell Grant Calculations Appendix for the data elements required for each Payment Methodology Refer to Edits 1000, 1001, 1002, 1003, 1004, 1005, 1006, and 1007

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
209	215	7	N	Cost of Attendance	Must equal or exceed minimum COA in the Federal Pell Grant Payment Schedule	Dollars and cents Use leading zeros; do not include the $ sign or decimal point Range = 0000000 to 9999999	Used in award amount recalculation
216	216	1	N	Enrollment Status	The student's enrollment status at the time you create or update the student record	Leave BLANK only if Payment Methodology is 4 Range for Payment Methodologies 1, 2, 3, and 5: 1=Full-time 2=3/4-time 3=1/2-time 4=Less than ½-time 5=Enrollment status changed from one payment period to another, OR student attends more than the number of terms in a full academic year	Used in award amount validation See Pell Grant Calculations Appendix

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
217	218	2	A	Weeks of instructional time used to calculate payment	Total Number of weeks on instructional time provided by this student's Program of Study during a full academic year PM2=Total number of weeks of instructional time in academic year for student's program of study (fall through spring terms) PM5 (academic calendars 1, 2, 3, 4) and PM3=Total number of weeks of instructional time in all terms in academic year for student's program of study PM5 (academic calendar 6) and PM4=The lesser of either (a) total number of weeks of instructional time for a full-time student to complete hours in student's program of study, or (b) total number of weeks of instructional time for a full-time student to complete hours in academic year for student	Leave BLANK for Payment Methodology 1 Required for Payment Methodologies 2, 3, 4, or 5 Range for Payment Methodology 2: 00-29 Range for Payment Methodology 3, 4, 5: 00-78	School determines this value based on the time required for the majority of its full-time students to complete the program of student or the academic year for the program of study, not student by student. See Pell Grant Calculations Appendix
219	220	2	A	Weeks of inst. time in program's definition of academic year	Total number of weeks of instructional time in the school's definition of a full academic year for this student's Program of Study	Leave BLANK for Payment Methodology 1. Required for Payment Methodologies 2, 3, 4, or 5. Range for Payment Methodologies 2, 3, 4, or 5: 30-78	Used in award amount validation Refer to Edits 1102 and 1105

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
221	224	4	A	Credit/Clock Hrs in Award Year	Total number of credit/clock hours in all payment periods institution expects this student to attend and be paid for during this Federal Pell Grant Award year	BLANK for Academic calendars 1, 2, 3, and 4 Ranges: 0000-3120 if Academic calendar = 5 0000-0100 if Academic calendar = 6	Used in award amount validation See Pell Grant Calculations Appendix
225	228	4	A	Credit/Clock hours in this student's program of study's academic year Max Cr/Clk Hrs in Prg for Acad Yr	Total number of credit or clock hours in the institution's definition of a full academic year for this student's Program of Study	BLANK for Academic calendars 1, 2, 3, or 4 Ranges: 0900-3120 if Academic calendar = 5 0024-0100 if Academic calendar = 6	Used in award amount validation See Pell Grant Calculations Appendix Refer to Edits 1106, 1110, 1112, 1113, and 1114
229	231	3	A/N	Institution Internal Sequence Number	This is an internal sequence number the institution can define	Institution defined	No editing will be performed on this field
232	258	27	A	Unused	Reserved for future expansion	Leave Blank	
259	264	6	N	Reporting Campus Pell-ID	Pell-ID of reporting campus	Valid Pell-ID	
265	273	9	A/N	Student Current SSN	Social Security Number, as altered by the student through CPS for the transaction number reported This field equals the original SSN if the student has not changed SSN in the CPS Blank indicates this record could not be matched on Student ID and/or EFC during Federal Pell Grant processing	Valid Social Security Number or BLANK if not matched	

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
274	302	29	A	Student Name	Student's full name as reported to the CPS for the Transaction Number reported Blank indicates this record could not be matched on Student ID and or EFC during Federal Pell Grant processing	BLANK or Full name listed in order= Last Name 01 - 16 First Name 17 - 28 Middle Initial 29	
303	303	1	A	CPS Verification Selection Code	Designates whether CPS selected the student for institutional verification of applicant data as of the Transaction number reported	BLANK = Not selected by CPS for verification ∗ = Selected by CPS for Institution verification of applicant data	
304	311	8	D	Student's Date of Birth	The date of birth of the student for this CPS transaction	Format: CCYYMMDD	
312	344	33	A	Unused	Reserved for expansion	Constant spaces	
345	350	6	A	Created Time	Time when the record was created Supplied by the system	000000 – 235959 Format is HHMMSS HH = 00 to 23 MM = 00 to 59 SS = 00 to 59	Field is required to be populated only for those schools which cannot have a blank field in the last field of a record
		350		**Total Bytes**			

Pell Grant External Disbursement Add/Change Record

PGED04OP

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
1	23	23	A/N	Origination ID	Unique number used to identify an origination	This field is required Format: 999999999XX200399999900 Where: SSN - 001010001 to 999999999 Name Code = XX Year Indicator = 2004 Valid Attended PELL ID to 999999 Orig Sequence Number = 00	Identifier If the Origination ID matches on the RFMS database, then compare all fields If all the fields match, then the record is returned as a duplicate; otherwise, it is a change If the Origination ID does not match, then the Origination is new
24	36	13	A/N	Disbursement cross-reference	This field can contain any cross-reference information useful to the institution to identify student records internally	Institution defined	The field can be used by the school to track each disbursement record (by reference number) to a payment period
37	37	1	A	Action Type	Used to indicate the type of adjustment	A: Adjustment to amount on disbursement with Disbursement Release Indicator = True. Y: Adjustment to date with Disbursement Release Indicator = True.	A = Adjusted disbursement entered using new amount Y = The date is the new disbursement date for the associated disbursement Can be blank when Sequence Number = 01
38	39	2	N	Disbursement Reference Number	Number of the disbursement per student for the Award Year	01 to 65	Identifier 66 to 99 are reserved for ED-system generated disbursements

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
40	46	7	N	Disbursement Amount	Amount of disbursement for student's payment period	Dollars and cents Use leading zeros; do not include the $ sign or decimal point Range = 0000000 to AWARD AMOUNT	
47	47	1	A/N	Disbursement Release Indicator	Indicates if the Entity is submitting disbursement records for disbursements that have been or will be disbursed. This indicator indicates if the record is a disbursement or edit only record.	1 = Yes (Checked) blank = No (Unchecked)	
48	55	8	D	Disbursement Date	Date this disbursement was or will be made to the student	CCYYMMDD Range = 20030621 to 20080930	Refer to Edits 1520, 1530, and 1540 Must be within N days prior of Payment Period Start Date
56	56	1	A	Unused	Reserved for future expansion	Constant spaces	
57	64	8	N	Payment Period Start Date	Beginning date of Payment Period	CCYYMMDD = Range = 20030101 to 20040630 Or Spaces	Required only for schools that are currently ineligible but are reporting disbursements for payment periods which started while the school was eligible
65	66	2	N	Disbursement Sequence Number	Sequence number for the associated disbursement	01 to 65	
67	102	36	A	Unused	Reserved for future expansion	Constant spaces	
103	108	6	D	Created Time	Time when the record was created Supplied by the system	000000 – 235959 Format is HHMMSS HH = 00 to 23 MM = 00 to 59 SS = 00 to 59	Field is required to be populated only for those schools which cannot have a blank field in the last field of a record
		108		**Total Bytes**			